

FRANCONIA TOWNSHIP
ANNUAL ORGANIZATION MEETING MINUTES
BOARD OF SUPERVISORS

Franconia Township Solicitor, Eric Wert, called the Organizational Meeting of the Board of Supervisors of Franconia Township to order on **Monday, January 6, 2025** at 4:40 p.m. at the Municipal Building, 671 Allentown Road, Telford, Pennsylvania 18969. Present were Grey R. Godshall, David B. Fazio, Dr. Charles Amuso, Robert Nice, Jill Halteman, and Township Manager Jon A. Hammer.

The Board met in executive session prior to the start of the meeting to discuss a matter of personnel.

Solicitor Wert asked for public comment and hearing none he continued with the meeting.

Solicitor Wert directed the Township Supervisors to organize as a Board by electing one of their members to be Chairman.

ORGANIZATION OF THE BOARD FOR 2025

A motion was made by Supervisor Fazio to elect Grey R. Godshall as Chairman of the Board of Supervisors of Franconia Township. It was seconded by Supervisor Amuso. No other motions were made. All voted in favor, 5-0.

The meeting was turned over to Chairman Godshall.

A motion was made by Supervisor Amuso and seconded by Supervisor Halteman to elect David B. Fazio, 1st Vice Chairman of the Board of Supervisors of Franconia Township. Motion carried.

A motion was made by Mr. Fazio and seconded by Ms. Halteman to elect Robert H. Nice, 2nd Vice Chairman of the Board of Supervisors of Franconia Township. Motion carried.

SECRETARY/TREASURER AND REPRESENTATIVE APPOINTMENTS

A motion was made by Supervisor Nice and seconded by Supervisor Halteman to reappoint Jon A. Hammer as Secretary/Treasurer of Franconia Township for the year 2025.

To appoint Dischell Bartle and Dooley as Township Solicitor.

To appoint Hamburg, Rubin Mullin & Lupin, LLP as ZHB Solicitor.

To appoint Gilmore and Associates as Township Engineer along with their corresponding fee schedules and or contract. The motion passed unanimously, 5-0.

REPRESENTATIVE APPOINTMENTS

A motion was made by Supervisor Fazio and seconded by Supervisor Halteman to appoint the following firms and/or persons to represent Franconia Township for the year 2025, as listed on the meeting agenda under Item 7, a through f. Motion carried, 5-0.

- a) Jon A. Hammer - Manager
- b) Dischell, Bartle & Dooley - Solicitor
- c) Gilmore and Associates, Russell Dunlevy, P.E. – Township Engineer

- d) Jon Hammer – Zoning Officer
Russell Dunlevy. – Assistant Zoning Officer
Beth T Gooch – Assistant Zoning Officer
- e) Hamburg, Rubin, Mullin, Maxwell & Lupin, LLP
Christen Gilmore Pionzio, Esquire – Zoning Hearing Board Solicitor
- f) Fox, Rothschild, LLP
Industrial Development Authority Solicitor

COMMITTEES – APPOINTMENTS

A motion was made by Supervisor Nice and seconded by Supervisor Fazio to appoint the following persons to the committees and positions as noted on the Agenda: Motion carried, 5-0.

- a) Act 537 Committee – Annual Appointments

David Fazio	John Medendorp
George E. Witmayer	Jon A. Hammer
Russel Dunlevy, P.E.	Alfred S. Ciottoni, P.E.
Douglas Rossino, P.E.	Daniel Leidy
Robert Nice	

- b) Agricultural Advisory Committee – Annual Appointments

Vacant	David K. Yoder
W. Blaine Souder	Grey R. Godshall
Curtis F. Nice	

- c) Code Enforcement Officer – Annual Appointments

Gerald D. Rittenhouse
Timothy Meyers

- d) Fire Marshal – Annual Appointment

Steve Coll

- e) Deputy Fire Marshals – Annual Appointments

Joe Rausch
Donald Lynch – 1st Deputy

- f) Indian Valley Public Library Representative – Kyle Rodgers – Three (3) year term to December 31, 2027.

A motion was made by Supervisor Nice to appoint Kyle Rodgers. It was seconded by Supervisor Halteman. The motion carried 3-2, with Supervisors Fazio and Amuso voting nay.

- g) Impact Fee Advisory Committee – Annual Appointments

Vacant	John Medendorp
Paul Nice	George Balzer
Christopher Canavan	Douglas P. Worley
Steven Barndt	Sanford Alderfer
Richard C. Mast	Nancy Shelly
Gilmore and Associates – Consultant	

- h) Industrial Development Authority

Fox Rothschild LLP – Solicitor

Vacant – Five (5) year term to December 31, 2029.

i) Indian Valley Regional Planning Commission Representative
Steven Barndt– Two (2) year term to December 31, 2026.

j) MS4 Committee – Annual Appointments
Charles Amuso Paul Nice
David B Fazio George Witmayer
Jon A. Hammer Russell Dunlevy, P.E.
Beth Gooch Doug Rossino, P.E.

k) North Penn Water Authority – George Witmayer
Vacant

l) Northern Montgomery County Recycling Commission – vacant

m) Open Space Advisory Board – Annual Appointments
Charles Amuso Paul Nice
Jill Halteman

n) Parks & Recreation Board
Lisa Mussleman – Five (5) year term to December 31, 2029.
Chris Stanford – Five (5) year term to December 31, 2029.

o) Pension Funds Actuarial Consultant – Annual Appointment
Girard Pension Advisors

p) Planning Commission
John Medendorp – Four (4) year term to December 31, 2028.

q) Sewer Authority
Rodney Kratz -Five (5) year term to expire December 31, 2029.

r) Township Planner – Annual Appointment
Joseph A. Zadlo, Architect

s) Vacancy Board – Annual Appointment
Douglas P. Worley

t) Zoning Ordinance Committee – Annual Appointments
Doug Rossino Jon Hammer
Charles Amuso Beth Gooch
Russell Dunlevy Joseph A. Zadlo
David B. Fazio

u) Zoning Hearing Board
Kyle Rodgers – member to December 31, 2026.
Daniel Leidy alternate – Three (3) year term to December 31,2027.

FINANCIAL AGENCIES APPOINTMENT

A motion was made by Mr. Fazio and seconded by Ms. Halteman to appoint the following financial agencies for the following accounts for the year 2025: Motion carried unanimously.

Univest/Girard

1. Pension Funds
2. Park and Recreation Fund
3. Recycling Fund
4. ACT 209 Impact Fee Fund

Quakertown National Bank

1. Liquid Fuels Fund (Highway Aid Fund)
2. Payroll Fund
3. General Fund/Investment Management
4. Light and Hydrant Fund
5. Capital Reserve Fund
6. Fire Protection Fund
7. Library Tax Fund
8. Open Space EIT
9. Open Space General Fund
10. Open Space-DVRFA
11. EIT Account
12. Local Service Account

MOTION TO ADJOURN

A motion was made by Supervisor Amuso and seconded by Supervisor Nice to adjourn the meeting at 4:45 p.m. The motion carried.

Respectfully submitted,

Jon A. Hammer
Township Manager