

FRANCONIA TOWNSHIP
ANNUAL ORGANIZATION MEETING MINUTES
BOARD OF SUPERVISORS

Franconia Township Solicitor, Eric Wert, called the Organizational Meeting of the Board of Supervisors of Franconia Township to order on **Tuesday, January 2, 2024** at 4:00 p.m. at the Municipal Building, 671 Allentown Road, Telford, Pennsylvania 18969. Present were David B. Fazio, Dr. Charles Amuso, Robert Nice, Jill Halteman, and Township Manager Jon A. Hammer. Grey R. Godshall was absent.

Notary Stacey S. Singrella was present to conduct the Oath of Office for Charles Amuso and Mary Jane Yoder. Grey Godshall will be sworn in at another time.

Solicitor Wert asked for Public comment and hearing none he continued with the meeting.

Solicitor Wert directed the Township Supervisors to organize as a Board by electing one of their members to be Chairman.

ORGANIZATION OF THE BOARD FOR 2024

A motion was made by Supervisor Fazio to elect Grey R. Godshall as Chairman of the Board of Supervisors of Franconia Township. It was seconded by Supervisor Amuso. No other motions were made. All voted in favor, 4-0.

A motion was made by Supervisor Amuso and seconded by Supervisor Halteman to elect David B. Fazio, 1st Vice Chairman of the Board of Supervisors of Franconia Township. Motion carried.

The meeting was turned over to Vice Chairman Fazio.

A motion was made by Mr. Fazio and seconded by Ms. Halteman to elect Robert H. Nice, 2nd Vice Chairman of the Board of Supervisors of Franconia Township. Motion carried.

SECRETARY/TREASURER AND REPRESENTATIVE APPOINTMENTS

A motion was made by Supervisor Amuso and seconded by Supervisor Nice to appoint Jon A. Hammer as Secretary/Treasurer of Franconia Township for the year 2024.

A motion was made by Supervisor Nice and seconded by Supervisor Amuso to appoint Dischell Bartle and Dooley as Township Solicitor.

A motion was made by Supervisor Amuso and seconded by Supervisor Halteman to appoint Hamburg, Rubin Mullin & Lupin, LLP as ZHB Solicitor.

A motion was made by Supervisor Amuso and seconded by Supervisor Nice to appoint Gilmore and Associates as Township Engineer along with their corresponding fee schedules and or contract. All motions carried unanimously.

REPRESENTATIVE APPOINTMENTS

A motion was made by Supervisor Amuso and seconded by Supervisor Halteman to appoint the following firms and/or persons to represent Franconia Township for the year 2024, as listed on the meeting agenda under Item 7, a through f. Motion carried.

- a) Jon A. Hammer - Manager
 - b) Dischell, Bartle & Dooley - Solicitor
 - c) Gilmore and Associates, Russell Dunlevy, P.E. – Township Engineer
 - d) Jon Hammer – Zoning Officer
- Russell Dunlevy. – Assistant Zoning Officer
 Beth T Gooch – Assistant Zoning Officer
- e) Hamburg, Rubin, Mullin, Maxwell & Lupin, LLP
 Christen Gilmore Pionzio, Esquire – Zoning Hearing Board Solicitor
 - f) Fox, Rothschild, LLP
 Industrial Development Authority Solicitor

COMMITTEES – APPOINTMENTS

A motion was made by Supervisor Nice and seconded by Supervisor Halteman to appoint the following persons to the committees and positions as noted on the Agenda: Motion carried.

- a) Act 537 Committee – Annual Appointments

David Fazio	John Medendorp
George E. Witmayer	Jon A. Hammer
Russel Dunlevy, P.E.	Alfred S. Ciottoni, P.E.
Douglas Rossino, P.E.	Daniel Leidy
Robert Nice	

- b) Agricultural Advisory Committee – Annual Appointments

Curtis N. Kratz	David K. Yoder
W. Blaine Souder	Grey R. Godshall
Curtis F. Nice	

- c) Code Enforcement Officer – Annual Appointments

Gerald D. Rittenhouse
 Timothy Meyers

- d) Fire Marshal – Annual Appointment

Steve Coll

- e) Deputy Fire Marshals – Annual Appointments

Joe Rausch
 Donald Lynch – 1st Deputy

- f) Impact Fee Advisory Committee – Annual Appointments

Keith Kneipp	John Medendorp
Paul Nice	George Balzer
Christopher Canavan	Douglas P. Worley
Steven Barndt	Sanford Alderfer
Richard C. Mast	Nancy Shelly
Gilmore and Associates – Consultant	

- g) Industrial Development Authority

Fox Rothschild LLP – Solicitor
 Robert J. Davies – Five (5) year term to December 31, 2028.
 Mark D. Leer – Five (5) year term to December 31, 2028.

h) Indian Valley Regional Planning Commission Representative
Steven Hunsberger – Two (2) year term to December 31, 2025.

i) MS4 Committee – Annual Appointments
Charles Amuso Paul Nice
David B Fazio George Witmayer
Jon A. Hammer Russell Dunlevy, P.E.
Beth Gooch Doug Rossino, P.E.

j) North Penn Water Authority – George Witmayer
Vacant

k) Northern Montgomery County Recycling Commission – vacant

l) Open Space Advisory Board – Annual Appointments
Charles Amuso Paul Nice
Jill Halteman

m) Parks & Recreation Board
Kevin Nice – Five (5) year term to December 31, 2028
Steven Hunsberger – Five (5) year term to December 31, 2028.

n) Pension Funds Actuarial Consultant – Annual Appointment
Girard Pension Advisors

o) Planning Commission
George Balzer – Four (4) year term to December 31, 2027

p) Sewer Authority
Jill Halteman -Five (5) year term to expire December 31, 2028

q) Township Planner – Annual Appointment
Joseph A. Zadlo, Architect

r) Vacancy Board – Annual Appointment
Douglas P. Worley

s) Zoning Ordinance Committee – Annual Appointments
Doug Rossino Jon Hammer
Charles Amuso Beth Gooch
Russell Dunlevy Joseph A. Zadlo
David B. Fazio

t) Zoning Hearing Board
Kyle Rodgers – Three (3) year term to December 31, 2026

FINANCIAL AGENCIES APPOINTMENT

A motion was made by Mr. Amuso and seconded by Ms. Halteman to appoint the following financial agencies for the following accounts for the year 2024: Motion carried unanimously.

Univest/Girard

1. Pension Funds
2. Park and Recreation Fund
3. Recycling Fund
4. ACT 209 Impact Fee Fund

Quakertown National Bank

1. Liquid Fuels Fund (Highway Aid Fund)
2. Payroll Fund
3. General Fund/Investment Management
4. Light and Hydrant Fund
5. Capital Reserve Fund
6. Fire Protection Fund
7. Library Tax Fund
8. Open Space EIT
9. Open Space General Fund
10. Open Space-DVRFA
11. EIT Account
12. Local Service Account

MOTION TO ADJOURN

A motion was made by Supervisor Amuso and seconded by Supervisor Nice to adjourn the meeting at 4:13 p.m. The motion carried.

Respectfully submitted,

Beth T Gooch
Director of Administration
and Community Development