

## FRANCONIA TOWNSHIP

### ANNUAL ORGANIZATION MEETING MINUTES

#### BOARD OF SUPERVISORS

Franconia Township Solicitor, Joseph C. Kuhls, called the Organizational Meeting of the Board of Supervisors of Franconia Township to order on **Monday, January 6, 2014** at 5:04 p.m. at the Municipal Building, 671 Allentown Road, Franconia, Pennsylvania 18969.

Present were Steven P. Barndt, Grey Godshall; W. Keith Freed; David B. Fazio and Curtis N. Kratz; Township Manager Kevin D. Baver and Assistant Township Manager, Jamie Worman.

Solicitor Joseph C. Kuhls directed the Township Supervisors to organize as a Board by electing one of their members to be Chairman.

#### **ORGANIZATION OF THE BOARD FOR 2014**

A motion was made by Mr. Godshall and seconded by Mr. Kratz to elect Steven P. Barndt Chairman of the Board of Supervisors of Franconia Township. Motion carried.

The meeting was turned over to Chairman Barndt.

A motion was made by Mr. Freed and seconded by Mr. Fazio to elect Grey Godshall 1<sup>st</sup> Vice Chairman of the Board of Supervisors of Franconia Township. Motion carried.

A motion was made by Mr. Kratz and seconded by Mr. Godshall to elect W. Keith Freed 2<sup>nd</sup> Vice Chairman of the Board of Supervisors of Franconia Township. Motion carried.

#### **SECRETARY/TREASURER APPOINTMENT**

A motion was made by Mr. Kratz and seconded by Mr. Freed to appoint Kevin D. Baver as Secretary/Treasurer of Franconia Township for the year 2014. Motion carried.

#### **REPRESENTATIVE APPOINTMENTS**

A motion was made by Mr. Kratz and seconded by Mr. Godshall to appoint the following firms and/or persons to represent Franconia Township for the year 2014, as listed on the meeting agenda under Item 5. Motion carried.

- a) Kevin D. Baver - Manager
- b) Jamie P. Worman – Assistant Manager
- c) Dischell, Bartle & Dooley - Solicitor
- d) Metz Engineers  
Cindy VanHise, P.E. – Township Engineer
- e) Kevin D. Baver – Zoning Officer  
Cindy VanHise, P.E. – Assistant Zoning Officer
- f) Hamburg, Rubin, Mullin, Maxwell & Lupin, LLP  
Christen Gilmore Pionzio, Esquire – Zoning Hearing Board Solicitor
- g) Fox, Rothschild, O'Brien & Frankel, LLP  
Marc B. Davis, Esquire – Industrial Development Authority Solicitor

## COMMITTEES – APPOINTMENTS

A motion was made by Mr. Barndt and seconded by Mr. Fazio to appoint the following persons to the committees and positions as noted on the Agenda:

- a) **Act 537 Committee** – Annual Appointments
  - W. Keith Freed
  - K. Leigh Getty
  - George E. Witmayer
  - Barry L. Wert, P.E.
  - Cynthia Van Hise, P.E.
  - Robert Nice
  - Kerrin Musselman
  - Grey R. Godshall
  - Kevin D. Baver
  - Alfred S. Ciottoni, P.E.
  - Gerald Thiel
- b) **Agricultural Advisory Committee** – Annual Appointments
  - Curtis N. Kratz
  - W. Blaine Souder
  - Curtis F. Nice
  - David K. Yoder
  - Grey R. Godshall
- c) **Code Enforcement Officer** – Annual Appointments
  - Roger M. Koffel
  - Gerald D. Rittenhouse
- d) **Emergency Management Agency**
  - Raymond Scheeler – Five (5) year term to December 31, 2018
  - Albert Gesullo-Five (5) year term to December 31, 2018
- e) **Fire Marshal** – Annual Appointment
  - Steve Coll
- f) **Deputy Fire Marshals** – Annual Appointments
  - Paul Stoudt – 1<sup>st</sup> Deputy
  - Joe Rausch
  - Nathan Yothers
- g) **Impact Fee Advisory Committee** – Annual Appointments
  - Keith Kneipp
  - Gerald R. DeLong
  - Kerrin Musselman
  - Robert Yothers
  - Richard A. Kapusta
  - Frank Zabawski, P.E., FAZ Associates – Consultant
  - Kyle D. Koffel
  - Patricia Alderfer
  - Douglas P. Worley
  - Jeryl D. Schueck
- h) **Industrial Development Authority**
  - Robert J. Davies-Five (5) year term to December 31, 2018
  - Mark D. Leer- Five (5) year term to December 31, 2018
- i) **MS4 Committee** – Annual Appointments
  - Steven P. Barndt
  - Kevin D. Baver
  - Jamie P. Worman
  - Gerald Thiel
  - Paul Nice
  - George Witmayer
  - Barry L. Wert, P.E.
  - Cynthia Van Hise, P.E.



c) **TD Bank**

- 1) General Fund/Investment Management
- 2) Payroll Fund
- 3) Light and Hydrant Fund
- 4) Capital Reserve Fund
- 5) Fire Protection Fund
- 6) Library Tax Fund
- 7) Liquid Fuels Fund (Highway Aid Fund)
- 8) Recycling Fund
- 9) Act 209 Impact Fee Fund
- 10) Open Space EIT
- 11) Open Space General Fund
- 12) Open Space-DVRFA
- 13) EIT Account
- 14) Local Service Account
- 15) Police DARE Account

**MOTION TO ADJOURN**

A motion was made by Mr. Godshall and seconded by Mr. Kratz to adjourn the meeting at 5:06 p.m. The motion carried.

Respectfully submitted,

Kevin D. Baver, Secretary