

FRANCONIA TOWNSHIP  
ANNUAL ORGANIZATION MEETING MINUTES  
BOARD OF SUPERVISORS

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Franconia Township Solicitor, Eric Wert, called the Organizational Meeting of the Board of Supervisors of Franconia Township to order on **Tuesday, January 2, 2018** at 5:00 p.m. at the Municipal Building, 671 Allentown Road, Telford, Pennsylvania 18969.

Present were Grey R. Godshall, David B. Fazio, Robert H. Nice, Dr. Charles Amuso, and Township Manager Jon A. Hammer. Supervisor Curtis Kratz was excused.

District Judge, Albert Augustine was present to conduct the Oath of Office for Grey Godshall and Dr. Charles Amuso.

Solicitor Wert directed the Township Supervisors to organize as a Board by electing one of their members to be Chairman.

**ORGANIZATION OF THE BOARD FOR 2018**

A motion was made by Supervisor Fazio to elect Grey R. Godshall Chairman of the Board of Supervisors of Franconia Township. No other motions were made. All voted in favor.

The meeting was turned over to Chairman Godshall.

A motion was made by Dr. Amuso and seconded by Mr. Nice to elect David B. Fazio 1<sup>st</sup> Vice Chairman of the Board of Supervisors of Franconia Township. Motion carried.

A motion was made by Mr. Fazio and seconded by Dr. Amuso to elect Robert H. Nice 2<sup>nd</sup> Vice Chairman of the Board of Supervisors of Franconia Township. Motion carried.

**SECRETARY/TREASURER APPOINTMENT**

A motion was made by Mr. Godshall and seconded by Mr. Fazio to appoint Jon A. Hammer as Secretary/Treasurer of Franconia Township for the year 2018. Motion carried.

**REPRESENTATIVE APPOINTMENTS**

A motion was made by Mr. Fazio and seconded by Mr. Nice to appoint the following firms and/or persons to represent Franconia Township for the year 2018, as listed on the meeting agenda under Item 5. Motion carried.

- a) Jon A. Hammer - Manager
- b) Dischell, Bartle & Dooley - Solicitor
- c) Gilmore and Associates, Russell Dunlevy, P.E. – Township Engineer
- d) Jon Hammer – Zoning Officer  
Russell Dunlevy. – Assistant Zoning Officer  
Beth T Gooch – Assistant Zoning Officer
- e) Hamburg, Rubin, Mullin, Maxwell & Lupin, LLP  
Christen Gilmore Pionzio, Esquire – Zoning Hearing Board Solicitor
- f) Fox, Rothschild, LLP  
Industrial Development Authority Solicitor

**COMMITTEES – APPOINTMENTS**

A motion was made by Mr. Fazio and seconded by Mr. Nice to appoint the following persons to the committees and positions as noted on the Agenda: Motion carried.

- a) Act 537 Committee – Annual Appointments

David Fazio  
Grey R. Godshall  
George E. Witmayer  
Russel Dunlevy, P.E.  
Douglas Rossino, P.E.  
John Medendorp

Kerrin Musselman  
Robert Nice  
Jon A. Hammer  
Alfred S. Ciottoni, P.E.  
Daniel Leidy

**b) Agricultural Advisory Committee – Annual Appointments**

Curtis N. Kratz  
W. Blaine Souder  
Curtis F. Nice

David K. Yoder  
Grey R. Godshall

**c) Code Enforcement Officer – Annual Appointments**

Roger M. Koffel  
Gerald D. Rittenhouse

**d) Emergency Management Agency**

Vacant - Coordinator

**e) Fire Marshal – Annual Appointment**

Steve Coll

**f) Deputy Fire Marshals – Annual Appointments**

Paul Stoudt – 1<sup>st</sup> Deputy  
Joe Rausch  
Nathan Yothers

**g) Impact Fee Advisory Committee – Annual Appointments**

Keith Kneipp  
Gerald R. DeLong  
Charles Amuso  
Robert Yothers  
Richard A. Kapusta  
Vacant – Consultant

Kyle D. Koffel  
Patricia Alderfer  
Douglas P. Worley  
Jeryl D. Schueck  
Nancy Shelly

**h) Industrial Development Authority**

Fox Rothschild LLP - Solicitor

**i) Indian Valley Regional Planning Commission Representative**

John Medendorp – Two (2) year term to December 31, 2019

**j) MS4 Committee – Annual Appointments**

Charles Amuso  
David B Fazio  
Jon A. Hammer  
Vacant

Paul Nice  
George Witmayer  
Russel Dunlevy, P.E.  
Doug Rossino, P.E.

**k) Northern Montgomery County Recycling Commission - Annual Appointment**

Jeff Dietrich

**l) Open Space Advisory Board – Annual Appointments**

Charles Amuso  
Grey R. Godshall

Gerald R. DeLong

**m) Parks & Recreation Board**

Elaine Feiss – Five (5) year term to December 31, 2022

**n) Pension Funds Actuarial Consultant – Annual Appointment**

Univest Pension Advisors

**o) Planning Commission**

Gerald DeLong – Four (4) year term to December 31, 2021

Nancy Shelly - Four (4) year term to December 31, 2021

Douglas Worley - Four (4) year term to December 31, 2021

**p) Sewer Authority**

Robert Nice-Five (5) year term to expire December 31, 2022

**q) Township Planner – Annual Appointment**

Joseph A. Zadlo, Architect

**r) Vacancy Board – Annual Appointment**

Douglas P. Worley

**s) Zoning Ordinance Committee – Annual Appointments**

Kerrin Musselman

David B Fazio

Kyle Koffel

Charles Amuso

Russ Dunlevy

Joseph A. Zadlo

Beth Gooch

Jon Hammer

Doug Rossino

**t) North Penn Water Authority**

George Witmayer

**u) Zoning Hearing Board**

Jeffrey Rathgeber – Three (3) year term to December 31, 2020

Solicitor Wert asked for Public comment and hearing none continued with the meeting.

**FINANCIAL AGENCIES APPOINTMENT**

A motion was made by Mr. Nice and seconded by Mr. Fazio to appoint the following financial agencies for the following accounts for the year 2018: Motion carried unanimously.

Univest

1) Pension Funds

Quakertown National Bank

1. Liquid Fuels Fund (Highway Aid Fund)
2. Act 209 Impact Fee Fund
3. Payroll Fund
4. General Fund/Investment Management
5. Light and Hydrant Fund
6. Capital Reserve Fund
7. Fire Protection Fund
8. Library Tax Fund
9. Liquid Fuels Fund (Highway Aid Fund)
10. Recycling Fund
11. Act 209 Impact Fee Fund
12. Open Space EIT
13. Open Space General Fund
14. Open Space-DVRFA
15. EIT Account
16. Local Service Account

**ORDINANCE 394**

Solicitor Wert re-opened the hearing that had been continued from December's meeting. Ordinance 394 to amend Section 145-35.2(I) of the Franconia Township Zoning Ordinance to increase the permitted size of accessory structures and buildings for Conditional Uses within the R-130 Residential Zoning District and to limit the number of accessory buildings per lot to one. Mr. Wert read through the exhibits and added the transcript from the December 18<sup>th</sup> hearing. He asked for questions or comments from the Board and the public. Hearing none he asked for a motion of approval. Supervisor Fazio made the motion that was seconded by Mr. Fazio. The motion carried unanimously.

**MOTION TO ADJOURN**

A motion was made by Dr. Amuso and seconded by Mr. Fazio to adjourn the meeting at 5:12p.m. The motion carried.

Respectfully submitted,

Beth T Gooch  
Director of Planning and Zoning