

FRANCONIA TOWNSHIP

ANNUAL ORGANIZATION MEETING MINUTES

BOARD OF SUPERVISORS

Franconia Township Solicitor, Joseph C. Kuhls, called the Organizational Meeting of the Board of Supervisors of Franconia Township to order on **Monday, January 5, 2009** at 5:30 p.m. at the Municipal Building, 671 Allentown Road, Franconia, Pennsylvania 18924.

Present were Steven P. Barndt, Grey Godshall; W. Keith Freed; Drew Darrah and Curtis N. Kratz; Township Manager Kevin D. Baver; Assistant Township Manager, and Jamie Worman.

Solicitor Joseph C. Kuhls directed the Township Supervisors to organize as a Board by electing one of their members to be Chairman.

ORGANIZATION OF THE BOARD FOR 2009

A motion was made by Mr. Freed and seconded by Mr. Kratz to elect Steven P. Barndt Chairman of the Board of Supervisors of Franconia Township. Motion carried.

The meeting was turned over to Chairman Barndt.

A motion was made by Mr. Kratz and seconded by Mr. Freed to elect Grey Godshall 1st Vice Chairman of the Board of Supervisors of Franconia Township. Motion carried.

A motion was made by Mr. Godshall and seconded by Mr. Kratz to elect W. Keith Freed 2nd Vice Chairman of the Board of Supervisors of Franconia Township. Motion carried.

SECRETARY/TREASURER APPOINTMENT

A motion was made by Mr. Kratz and seconded by Mr. Freed to appoint Kevin D. Baver as Secretary/Treasurer of Franconia Township for the year 2009. Motion carried.

REPRESENTATIVE APPOINTMENTS

A motion was made by Mr. Kratz and seconded by Mr. Freed to appoint the following firms and/or persons to represent Franconia Township for the year 2009, as listed on the meeting agenda under Item 5. Motion carried.

- a) Kevin D. Baver - Manager
- b) Jamie P. Worman – Assistant Manager
- c) Dischell, Bartle, Yanoff, and Dooley
Joseph C. Kuhls, Esquire – Solicitor
- d) Metz Engineers
Barry L. Wert, P.E. – Township Engineer
Cindy VanHise, P.E. – Assistant Township Engineer
- e) Kevin D. Baver – Zoning Officer
Cindy VanHise, P.E. – Assistant Zoning Officer
- f) Hamburg, Rubin, Mullin, Maxwell & Lupin, LLP
Christen Gilmore Pionzio, Esquire – Zoning Hearing Board Solicitor
- g) Fox, Rothschild, O'Brien & Frankel, LLP
Marc B. Davis, Esquire – Industrial Development Authority Solicitor
- h) Dischell, Bartle, Yanoff, and Dooley
Joseph C. Kuhls, Esquire – Franconia Sewer Authority Solicitor
- i) Alfred S. Ciottoni, P.E. – Franconia Township Authority Engineer
- j) Joseph A. Zadlo, Architect – Township Planner

COMMITTEES – APPOINTMENTS

A motion was made by Mr. Godshall and seconded by Mr. Darrah to appoint the following persons to the committees and positions as noted on the Agenda:

- a) **Act 537 Committee** – Annual Appointments
 - W. Keith Freed
 - Ronald Offner
 - George E. Witmayer
 - Barry L. Wert, P.E.
 - Kerrin Musselman
 - Grey R. Godshall
 - Kevin D. Bayer
 - Alfred S. Ciottoni, P.E.

- b) **Agricultural Advisory Committee** – Annual Appointments
 - Curtis N. Kratz
 - W. Blaine Souder
 - Curtis F. Nice
 - David K. Yoder
 - Grey R. Godshall

- c) **Code Enforcement Officer** – Annual Appointment
 - Roger M. Koffel
 - Gerald D. Rittenhouse

- d) **Emergency Management**
 - Raymond Scheeler – Five (5) year term to December 31, 2013

- e) **Fire Marshal** – Annual Appointment
 - Steve Coll

- f) **Deputy Fire Marshals** – Annual Appointments
 - Paul Stoudt-1st Deputy
 - Joe Rausch
 - Nathan Yothers

- g) **Impact Fee Advisory Committee** – Annual Appointments
 - Keith Kneipp
 - Gerald R. DeLong
 - Kerrin Musselman
 - Robert Yothers
 - Richard A. Kapusta
 - Frank Zabawski, P.E., FAZ Associates – Consultant
 - Kyle D. Koffel
 - Robert G. Flosdorf
 - Douglas P. Worley
 - Jeryl D. Schueck

- h) **Industrial Development Authority**
 - Robert J. Davies – Five (5) year term to December 31, 2013
 - Mark D. Leer – Five (5) year term to December 31, 2013

- i) **Northern Montgomery County Recycling Commission** - Annual Appointment
 - Jeff Dietrich

- j) **Open Space Advisory Board** – Annual Appointments
 - Steven P. Barndt
 - Robert G. Flosdorf
 - Randy S. Delp
 - Gerald R. DeLong
 - Grey R. Godshall

- k) **Parks & Recreation Board**
 - Kevin Nice – Five (5) year term to December 31, 2013

- l) **Pension Funds Actuarial Consultant** – Annual Appointment
Thomas Redmond, Redmond Consulting, Ltd.
- m) **Planning Commission**
Kyle Koffel - Four (4) year term to expire December 31, 2012
- n) **Sewer Authority**
Curtis N. Kratz - Five (5) year term to expire December 31, 2013
- o) **Township Planner** – Annual Appointment
Joseph A. Zadlo, Architect
- p) **Vacancy Board** – Annual Appointment
Douglas P. Worley
- q) **Zoning Hearing Board**
Judith M. Stangl - Three (3) year term to expire December 31, 2011
- r) **Zoning Ordinance Committee** – Annual Appointments

Kerrin Musselman	W. Keith Freed
Kyle Koffel	Steven P. Barndt
Barry L. Wert	Joseph A. Zadlo
Kevin D. Baver	Jamie P. Worman

FINANCIAL AGENCIES APPOINTMENT

A motion was made by Mr. Godshall and seconded by Mr. Freed to appoint the following financial agencies for the following accounts for the year 2009:

- a) **Union National Bank and Trust Company**
 - 1) Pension Funds
- b) **Pennsylvania Local Government Investment Trust**
 - 1) General Fund/Investment Management
 - 2) Liquid Fuels Fund (Highway Aid Fund)
 - 3) Recycling Fund
 - 4) Act 209 Impact Fee Fund
 - 5) Open Space EIT
- c) **Sovereign Bank**
 - 1) Liquid Fuels Fund (State Highway Aid Fund)
 - 2) Payroll Fund
 - 3) Light and Hydrant Fund
 - 4) Recreation Project Fund
 - 5) Capital Reserve Fund
 - 6) Municipal Facilities and Services Fund
 - 7) General Fund
 - 8) Fire Protection Fund
 - 9) Library Tax Fund
 - 10) Open Space EIT Savings Account

d) **INVEST – Commonwealth of Pennsylvania**

1) General Fund/Investment Management

e) **TD Bank**

1) General Fund/Investment Management

2) Liquid Fuels Fund (Highway Aid Fund)

3) Recycling Fund

4) Act 209 Impact Fee Fund

5) Open Space EIT

MOTION TO ADJOURN

A motion was made by Mr. Freed and seconded by Mr. Kratz to adjourn the meeting at 5:33 p.m. The motion carried.

Respectfully submitted,

Kevin D. Baver, Secretary